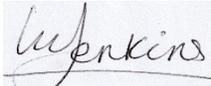


12/01/22

HINTON PARISH COUNCIL NOTICE OF MEETING

You are summoned to the **Full Council meeting of Hinton Parish Council**, which will be held on **Tuesday 18th January 2022**, at **St Andrews Church, Sharpness, starting at 7.00 pm**. Please find the agenda set out below-



Lesley Yeomans Jenkins
Clerk to the Council

OPEN FORUM - To include District & County Councilors reports

Opportunity for members of the public to raise issues with the Council (2 mins maximum PP) on any items relating to the agenda. Once the meeting has been opened, no further comment may be taken without the agreement of the Chairman.

1. a) **Apologies & Absence-** To receive & accept apologies and note absence.
b) **To clarify the reasons for apologies** being accepted re: Councillors Birnies request at the last meeting. **To resolve the accepting of reason of apology.**
2. **Declarations of interest.** To receive declarations from Councillors, any DPI 's (disclosable pecuniary interest or simply an interest termed a personal interest in the Code the Council adopted) relating to any items on the agenda for 18th January 2021. (Councillors should also remember that even if they do not stand to gain in any personal way, **also to be considered is the public's perception of whether a councillor might gain by being influenced or using influence in a personal capacity.**)
3. **Minutes of the last meeting-** To confirm and sign the minutes of the Full Council meeting held on November 16th 2021. (Distributed by email & hand).
4. **Committee Meetings -To note** the minutes from the Finance & Planning meeting held on January 11th 2022
5. **Berkeley Burial Board Contribution 2022-23-** To consider the payment of £2328.93 for Hinton Parish Councils contribution to the burial board.
6. **Chair persons email being hacked- Cllr Birnie-** In light of the Chairs account being hacked (20/11/21) we need to review the new email system.

7. Budget & Precept-

1. The Finance committee recommend to Full council that a budget of £44,191.83 is approved-
2. Finance committee recommend to Full Council that a precept of £38,672.41 is requested.
3. Finance committee recommend to full Council that £5,519.42 of recreation reserves are used to cover the shortfall hence not increasing the precept once again for 2022/2023. This equates to a Band D charge of £93.06 per annum.
4. Cllr Birnie- would like to discuss the Councils reserves, and suggests that the general reserves are reduced to £35,000, and free up £5,000 to be added to earmarked reserves

8. To appoint a member to carry out the Internal Control Checks for the period Jan - March 31st 2022.

9. To consider the Terms of reference for the Leisure & recreation Committee-

10. Website Statement- To discuss and consider that a statement is added to the Parish council's website regarding the promotion of Civility and Respect stating that bullying, harassment and intimidation will not be tolerated- (email sent 04.01.22 with all details and link) See attached

11.Policies & Procedures. -

1. To resolve that the appraisal policy is adopted- see attached
2. To resolve the appraisal form is adopted- See attached
3. To resolve that the changes to the Code of Conduct & Standing orders are changed, in regards dispensations as they contradict each other.

12.Local council Award Scheme- Clerk to give a verbal report on the progress.

13.Park Reports-

12.1 Councilors to **note** the Park reports.

12.2 To receive a report from the park Officer relating to park issues if needed. -

12.3 To discuss and consider the quotes for the repair of the tennis Court-

Quote A 985.00+ Vat -To dig out sunken area and remove from site, back fill with Stone & cement mix and retarmac.

Quote B £795.00 +vat - To cut joints as necessary, to excavate the existing Service leaving a depth of 80mm carting all excess materials away to tip. To supply and lay 80mm compacted thickness AC6 courtphalt surface course black in Color. If you wish the surface to be green, please add £350 + vat.

14. Purton Meeting with Crt representative - Cllr Marsh- To discuss the meeting and not just a throw out comment 'if you wish to attend'. This is a Council matter and we still have obligations until February 2022. Also, who is this Purton Group? (Email was sent 07.12.21 to all regarding the resident group)

15. Use of Facebook and council website- Cllr Marsh- To discuss the use of the Council website, the information sharing between the Facebook site and the council website.

16. Signage & Security Half Moon- Cllr Marsh

1. The signage on the half moon area was damaged and has been ripped from its mounting poles, we need to ascertain if said damage was caused accidentally or deliberately to effect repair.
2. Security- To discuss and review the security on the halfmoon.

17. Halfmoon road side- To discuss and consider the quote for the clearing of the road side area at £765.00 + Vat. To scrape back any foliage and dirt encroaching the existing footpath. Remove and spoils from site.

To Note- Two people from the community have cleared the Half-moon area, out of the goodness of their hearts and for the community and have not charged the Council for doing this.

18. Out of Office- Cllr Marsh -Can a proper message be left as to forward contact details for any person wishing to contact the council. Not some of the comments that have been placed on there.

19. Matters Pending list-

1. **As per the November meeting, Cllr Jenkins** would like matters pending list removed from the agenda.
2. **If the above is not resolved then to note** the matters pending
3. **Cllr Marsh-** Would like the SDC email regarding the land by the Village Hall (email sent 13.11.21) added to the matters pending list. To consider the above.

20. Chairs Report- To receive a report from the Chairman

21. Clerks Report- To receive a report from the Clerk.

22. Councillors Report - A **brief** report from Cllrs to **bring members up to date** on **Parish matters since the last meeting. No** decisions can be made under this heading but can be an agenda item for the next meeting.

23. Allotments-

1. **Bonfire restrictions- Cllr Marsh-** Whilst having a walk around the allotments, Cllr Marsh spoke to one of its members and enquired how he felt regarding the running of the allotments. The member stated that the burning of rubbish between the agreed dates of October to April was restrictive to allotment care. **Cllr Marsh** would like consideration given in relaxing bonfires April- October and to be allowed to burn any items within the rules from April to October the 1st Saturday of every month between set times.

Cllr Birnie- Believes the new restrictions will only cause more problems. Insisting on containing fires only reduces the ability of the fire to breathe. This in turn causes a bigger smoke problem. Most allotment holders consider wind

direction and weather conditions before lighting a bonfire. Those that don't, may need a little education in manners!

2. **Insurance- Cllr Birnie-** Most allotment holders consider 3rd party liability insurance costly and unimportant. The only reason they are considering it is because of the new tenancy agreement. Cllr Birnie has tried on numerous occasions to find third party insurance but is finding it difficult. One of the purposes of a Parish council is to achieve collectively what would be difficult, expensive or impossible individually. Cllr Birnie believes that as administrators of the allotments, it is the Council who should take out the insurance for the allotments. To discuss & Consider the Parish council purchasing insurance at a cost of £386.22, depending on livestock numbers.
3. **To lift dog ban on allotments Cllr Birnie-** Cllr Birnie suggests that the PC lift the ban of dogs on the allotments
 - a. We would come into line with Stroud district Council rules on dogs
 - b. We cannot completely ban them as there is a public right of way at Brookend allotments and we have previously stated that we 'treat all sites the same'
 - c. The usual complaints about dogs are the faeces issue. There are a number of anti-social dog owners in the parish who do not pick up after their dogs. Cllr Birnie would like to suggest this would be highly unlikely on the allotments for a number of reasons, the likelihood is that offending faeces would be on the dog owner's allotment. Most allotment holders don't tend to fit the anti-social profile but the most practical reason Cllr Birnie believes is allowing dogs on the allotments would reduce faeces. Cllr Birnie is regularly faced with cat faeces on his allotment beds, the smell of dogs would reduce the cat poo issue.
4. **The New Agreement** – Cllr Birnie – The allotment agreement is a spectacular piece of administration, but in Cllr Birnie's opinion it is not well designed for a target audience. What allotment holders need is a concise and simple worded document. These are gardens and we don't need a lot of rules for gardening.

24. Date of next meeting – February 15th 2022 St John church Purton (Last date for agenda items Tuesday 8th February 2022)

Hinton Parish Council is opposed to discrimination in any form and at all levels and is committed to take all steps within its power to counteract it.

We wish to create an environment where all forms of discriminatory or oppressive behaviour are unacceptable and to provide community leadership in promoting tolerance, understanding and respect.

Please note that this meeting may be recorded