



**HINTON PARISH COUNCIL**  
**NOTICE OF FINANCE MEETING**

You are summoned to the next Finance meeting of the Parish Council, which will be held on **Tuesday 11<sup>th</sup> January 2022**, at St Andrews Church Sharpness, commencing at 7.00pm. Please find the agenda set out below. Please note this meeting may be recorded.

*Lesley Mgomans Jenkins* 23/12/2021  
**Clerk to the Council**

**AGENDA**

**OPEN FORUM –**

***Opportunity for members of the public to raise issues with the Council on agenda items. Once the meeting has been opened, no further comment may be taken without the agreement of the Chairman. (2 mins PP max 15mins)***

**1. To accept apologies and note absence-**

**2. Declarations of interest** - To receive declarations from Councillors, any DPI's (**disclosable pecuniary interest** or simply an interest termed a **personal interest** in the Code the Council adopted) relating to any items on the agenda for January 4<sup>th</sup> 2022. (Councillors should also remember that even if they do not stand to gain in any personal way, also to be considered is the **public's perception** of whether a councillor might gain by being influenced or using influence in a personal capacity.)

**3. Minutes of the last meeting-** To confirm and sign the minutes of the meeting held on December 7<sup>th</sup> 2021 (Sent via email & Post)

**4. Budget Review-** To consider the budget review document.

**5. To approve payments below payments below.**

- |    |  |              |                        |
|----|--|--------------|------------------------|
| A. | Phone £15.88 (DD)  | Zoom £14.39  | TW Hawkins £583.02     |
|    | School Party Food £226.00                                    |              | Greenfields £900.00    |
| B. | Staff Costs £1360.34   | HMRC £265.92 | LGPS £ 440.54 (DD) Jan |
|    | Staff Cost £ 1360.34   | HMRC £265.92 | LGPS £440.54 (DD) Dec  |
|    | Staff Cost £ 1360.34   | HMRC £265.92 | LGPS £440.54 (DD) Nov  |
| C. | To approve payment that have been paid to avoid late charges |              |                        |
|    | Viking £43.06 (11/08/2021 missed invoice)                    |              |                        |
|    | Safety Company £1.83 (missed printing payment from one vest) |              |                        |
| D. | To note Income received £60.00 rent.                         |              |                        |

**6. Budget 2022/23 –** To consider the budget and precept figures to recommend to full council. Please note there was an error in the formula for total budget presented at last meeting.

- 7. To approve held back payments-** Due to discrepancies on the operation report, monies was held back. **To resolve that Gordon Playground Inspections are paid a total of £144.00.**
  - 8. To approve small park repairs** – Cllr Birnie has purchased some ‘caps’ for the small play area and some padlocks for the gates ‘as mentioned in the Rospa report’ at a cost of £23.94. **To resolve that Cllr Birnie is reimbursed.**
  - 9. To carry out internal controls, check bank reconciliation /statements and sign.**
- 10.Next meeting February 1<sup>st</sup> 2022.** (Agenda items by Tuesday 25<sup>th</sup> Feb 2022)